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CHILDREN'S BEREAVEMENT CENTER OF SOUTH TEXAS GIFT ACCEPTANCE POLICIES AND GUIDELINES

Children's Bereavement Center of South Texas, a Texas non-profit organization existing under the laws of the State of Texas, encourages the solicitation and acceptance of gifts to Children's Bereavement Center of South Texas for purposes of furthering and fulfilling the Children's Bereavement Center of South Texas' mission. The following policies and guidelines govern acceptance of gifts made to the Children's Bereavement Center of South Texas or for the benefit of any of its programs, including, but not limited to its Legacy Fund.

The mission of Children's Bereavement Center of South Texas is to foster healing for grieving youth, their families, and the community through peer support programs, counseling, training, education, and outreach.

I. Purpose of Policies and Guidelines

The board of directors (the *Board*) of Children's Bereavement Center of South Texas and its staff solicit or receive offers for current and deferred gifts from individuals, corporations, and foundations to secure the future growth and support the mission of the Children's Bereavement Center of South Texas. These policies and guidelines govern the acceptance of gifts by the Children's Bereavement Center of South Texas and provide guidance to prospective donors and their advisors when making gifts to the Children's Bereavement Center of South Texas. The provisions of these policies shall apply to all gifts received by the Children's Bereavement Center of South Texas for any of its programs or services. These policies also encourage donors to plan gifts of assets and are intended only as a guide, allowing some flexibility on a case-by-case basis. These policies must accommodate unpredictable situations as well as donor expectations, which shall always conform to the Children's Bereavement Center of South Texas' mission and policies. These policies may, therefore, require that the merits of a particular gift be considered by the appropriate staff and/or committee of the Board along with legal counsel, if necessary.

II. Use of Legal Counsel

Children's Bereavement Center of South Texas shall seek the advice of legal counsel in matters relating to acceptance of gifts when appropriate. Review by counsel is recommended for:

- 1) Closely held stock transfers that are subject to restrictions or buy-sell agreements.
- 2) Documents naming Children's Bereavement Center of South Texas as trustee.

