

**Agenda, Meeting of the Board of Directors**  
CHILDREN'S BEREAVEMENT CENTER OF SOUTH TEXAS  
**Tuesday January 28, 2020 6:00 PM**

Texas Capital Bank, 4th Floor Conference Room (Broadway & Basse)

NOTE: Telephone Conference Line 1-800-511-7983 (code 499-3694)

I. Call to Order –Scott Gruendler, Chair

- Verification of Quorum & Welcome of New Board Members: Dana Deaton and Manda Kelley
  - Confirmation for Minutes of January Electronic Vote - Action Item
- Recognition and Appreciation to Rotating Members: Andrew Himoff, Curtis Ruder/Board Photo

II. Mission Moment

III. Consent Agenda- Action Item to Accept Consent Agenda

- Minutes of Board Meeting, October 22, 2019
- Financial Statements for Year Ending December 31, 2020

IV. Standing Committee Reports

- Finance Committee, Bobby Rios, Chair
  - Acceptance of 2020 Budget as Recommended by Finance Committee- Action Item
  - Status of Building/Construction Loans and Line of Credit
  - Corporate Consent Resolutions – Action Item
- Executive Committee, Scott Gruendler, Chair
  - Capital Campaign: Status to Date
  - Brief Review of Calendar and Committee Assignments
  - Appointment of Frances Gonzalez as Chair of Board Development Committee
- Board Development Committee, Frances Gonzalez, Chair
  - Status of Aggregate Membership, Rotation and Review of Skills
- Facilities Committee, Tom Coyle Chair
  - Update on Architectural/Engineering Tasks and Timeline
  - Awarding of Construction Contract and Oversight
- Planned Giving Committee, Lauren Ferrero, Chair
  - Creation of Children's Bereavement Center Foundation as Independent Supporting Org-Action Item
  - Legacy Gift Pending from Albritton Estate
- Strategic Planning Committee, Ryan Sullivan, Chair
  - Progress on Strategic Plan 2020-2023, Rose Mary Fry as Facilitator
  - Joint Committee for future Rio Grande Valley Center Independence-Action Item Lease Space RGV
- Resource Development Committee, Scott Gruendler, Chair
  - Friends of CBC –Gala Feb 20 - Mallory Ahl, Liaison to Friends Board
  - Tech Improvements: Website, Salesforce Platform and Social Media
- No Reports: Marketing Committee, Legal, Human Resources

V. Management Report: Q & A Regarding Board Portal Posted Update -Marian and Blair

VI. Old and New Business

VII. Adjournment

Next Full Meeting of the Board: Tuesday March 24, 2020 at Texas Capital Bank