

**Agenda, Meeting of the Board of Directors**  
CHILDREN'S BEREAVEMENT CENTER OF SOUTH TEXAS  
**Tuesday May 26, 2020 6:00 PM**  
**ZOOM Conference Call Meeting ID 816 3842 1688 (Password 365756)**  
**Alternate Zoom Phone Number 1-346-248-7799**

I. Call to Order –Scott Gruendler, Chair

- Roll Call Verification of Quorum
- Recognition of Rotating Board Members Jessica Berg and Ben Presentin

II. Mission Moment

III. Consent Agenda- Action Item to Accept Consent Agenda

- Minutes of Board Meeting, March 24, 2020
- Financial Statements for Month Ending April 30, 2020

IV. Standing Committee Reports

- Finance Committee, Bobby Rios, Chair
  - Action Item: Presentation & Acceptance of the 2019 Independent Audit as Prepared by Randy Walker & Company, Certified Public Accountants
  - Status of Building/Construction Loans and Line of Credit
- Executive Committee, Scott Gruendler, Chair
  - Action Item: Proposed Changes to Bylaws- presented by Lauren Ferrero (requiring 2/3 Vote)
    - Addition of Technology Committee to address cybersecurity, telemedicine, website and client databases
    - Removal of Planned Giving Committee that organized into the Foundation
    - Merging of Marketing Committee into current Fundraising Committee
    - Addition of Foundation Treasurer to Finance Committee in ex-officio capacity
    - Update in anti-discrimination policy to reflect assurance of inclusivity
  - Appointment of Mallory Ahl as chair of Fundraising committee
- Board Development Committee, Frances Gonzalez, Chair
  - Action Item: Board Membership-Renewal 2<sup>nd</sup> Term: Mallory Ahl, Dr. Raj Rajani, Candace Tottenham
  - Action Item: Election of Officers- Proposed Vote to Renew Current Slate for Second Term
    - Scott Gruendler, Chair
    - Jimmie Keenan, Vice Chair
    - Connie Gilbert, Secretary
    - Bobby Rios, Treasurer
  - Update on Prospective New Members
- Strategic Planning, Ryan Sullivan Chair
  - Action Item: Recommendations by the Joint Committee on Rio Grande Valley Center Independence
- Facilities Committee, Tom Coyle Chair
  - Update on Architectural/Engineering Tasks and Timeline
- Planned Giving Committee, Lauren Ferrero, Chair
  - Update on Children's Bereavement Center Foundation as Independent Supporting Org
  - Action Item: Proposed Changes to Investment Policy revoking oversight of Planned Giving Committee and removing endowment fund references

Next Full Meeting of the Board: Tuesday August 25, 2020 at Texas Capital Bank

➤ Action Item: Cooperative Agreement related to approving start- up funds for initial year of Foundation operations

- Resource Development Committee, Mallory Ahl, Chair
  - Reorganization of the Committee and update on Gala 2021- Mallory Ahl, Liaison to Friends Board
  - Updates on Website and Technology

V. Management Report: Q & A Regarding Board Portal Posted Update -Marian and Blair

VI. Old and New Business

VII. Adjournment